

Meeting Title	Brixham Harbour Liaison Forum
Venue	Brixham Harbour Office
Date	22 nd MAY 2013 at 2.00pm

Present	Capt P Labistour (PL)	Mr R Whitley (RW)	Ms H Meacock (HM)
	Capt K Mowat (KM)	Mr D Saunders (DS)	Mr T Wilson (TW)
	Mrs A Blackburn (AB)	Mr M Shaw (MSh)	Mr M Mander (MM)
	Cllr V Ellery (VE)	Mr D Jones (DJ)	Mr M. Stewart (MSt)

Agenda Items	<ol style="list-style-type: none"> 1. Apologies for absence 2. Minutes of the last meeting 3. Matters arising from the last minutes <ol style="list-style-type: none"> a) Marine Conservation Zones 4. Capital Works <ol style="list-style-type: none"> a) Fenders, Capping & Ladders b) Electric Recharge c) Latent Defects d) Frequent Ferry Service 5. Tor Bay Harbour - Port Master Plan 6. Maritime Events 7. Torbay Lass 8. Harbour Committee <ol style="list-style-type: none"> a) Upcoming Agenda 9. Dates of future meetings
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1.	Apologies for absence	Action
	Apologies were received from, Rick Smith, Robbie Richardson and Peter Bartlett.	

2.	Minutes of the last meeting	Action
	It was agreed that the minutes of the meeting of the 27 th February 2013 were a true and accurate record of that meeting.	

3.	Matters Arising	Action
(a)	<p>Marine Conservation Zones</p> <p>PL reported to the Forum that parts of Tor Bay had been recommended to be designated as a Marine Conservation Zone and that the harbour authority has objected to the proposal with a formal response to the Defra consultation. There has been no news from Defra since the end of the consultation period. PL agreed to keep the Liaison Forum informed. Linked to the possible MCZ designation the IFCA offered to give a presentation on their bye-law changes at the next Harbour Liaison Forum meeting.</p>	PL

4.	Capital Works	Action	
a)	<p>Fenders, Capping & Ladders Project</p> <p>PL reported that the tenders for the fenders, capping & ladders work had been received and contractors appointed. The orders have been placed for materials and work should commence on the site by the end of August.</p>	PL	
b)	<p>Electricity Recharge Project</p> <p>PL informed the Forum that the MFV basin and the crane pier both now had the facilities to recharge all electricity used. The new system was due to go live back in March, however, the Forum was advised that due to issues with the new boxes tripping out, the launch was postponed until the problem was identified and a solution found. Testing will now be carried out next week, with a view to going live early in June.</p>		
c)	<p>Latent Defects</p> <p>PL stated that some of the larger issues regarding the defects of the new Fish Quay building should be finalised soon. There will be a meeting on Friday to discuss the regeneration project defects with the contractor and engineers. It was discussed and agreed by the Forum that the Harbour Authority and Brixham Trawler Agents should resume their monthly meetings to keep up with and on top of any maintenance issues.</p>		PL & BTA
d)	<p>Frequent Ferry Service</p> <p>PL reported that since no bids had been received for the new ferry service the first time around, the tender documents have been amended and will go out again very soon. In the meantime the Forum was advised that the new pontoons were in the process of being installed at Brixham and Torquay, with works on the infrastructure due to be completed in June.</p>		

5.	Tor Bay Harbour Port Masterplan	Action
	<p>PL informed the Forum that the draft version of the Port Masterplan had been on the Harbour website for all to view and comment on since mid April. The Harbour Committee will consider the Masterplan at its meeting in June and it was expected that the Council will adopt the Plan as part of their Policy Framework later in the year. KM thanked everyone who had responded to the consultation and those who had participated in the planning process. He said that a table will be drawn up to summarise all the responses. This table will also appear on Harbour website.</p>	

6.	Maritime Events	Action
	PL reported that this was a very busy year for Maritime events in the Bay. In particular the upcoming Whitsun weekend would be busy with the Heritage Regatta, ORDA Powerboat racing, the National 12 Nationals and the Topper sailing dinghies.	ALL to note
7.	Torbay Lass	Action
	PL informed the Forum that there is an emerging project with much support in the local area surrounding the heritage boat 'Torbay Lass', which is currently lying in Tilbury. Trinity Sailing would like to bring the boat back to Brixham and apply to the Heritage Lottery Fund (HLF) for funds to restore the vessel. A number of groups have offered some funding towards initial surveys, etc. PL explained that the Harbour Authority would support the venture but were concerned that the boat would become a liability if the HLF bid failed. Members of the Forum discussed the project. Some agreed with the concerns expressed and others felt that the risk was worth taking. Another view was that too many heritage boats could actually dilute the market. In conclusion PL explained that the Harbour Authority would provide a berth/mooring and if required an area ashore for the renovation work but only if a suitable site can be found on the harbour estate.	PL
8.	Harbour Committee	Action
	PL informed the Forum of the items on the agenda for the next Harbour Committee meeting on 3 rd June 2013 at the Town Hall in Torquay at 5.30pm.	ALL

Next Meeting	11 th September 2013	2.00 pm
Venue	Brixham Harbour Office	
Future meetings	5 th December 2013	2.00 pm
Dates of Harbour Committee Meetings	3 rd June 2013	5.30pm (Torquay)
	23 rd September 2013	5.30pm (Brixham)
	16 th December 2013	5.30pm (Torquay)
	17 th March 2014	5.30pm (Brixham)